



MONTESSORI HOUSE BELGIUM INTERNATIONAL SCHOOL

117 Rue Pergère, 1420 Braine-L'Alleud
info@montessori-school.be

Conditions of Enrolment 2019 – 2020

1. The school year is divided into 10 months consisting of two terms, September to January and February to June. Parents will receive a yearly bill payable before the academic year commences.
2. The enrolment fee is due before the child's arrival. This is a one-time non-refundable fee, payable once.
3. Tuition fee also covers insurance for your child during the academic year.
4. All invoices are payable in full on the date mentioned on the invoice. Receipt of tuition fees by the stipulated date is a pre-condition to the student's admission. Late / non-payment will incur a 10% increase on the amount invoiced.
5. In case of early departure, parents must inform the school in writing, at least four weeks before end of first term. There is a 25% reimbursement of tuition fees for students who leave between August 15 and January 1st. For students enrolling from January 1st there is no reimbursement in case of early departure.
6. Please note the enrolment of a student is an individual contract between the parents and the school regardless of any arrangement parents may have with their employer regarding payment of the school fees for their child/children.
7. Present contract is renewed automatically each academic year, unless a written notice is received by 1st April.
8. District of Brabant Wallon has sole jurisdiction for any eventual disputes.

We parents of _____ have read all documents pertaining to admission requirements, conditions of enrolment and fee structures. I accept and agree to the terms and conditions.

SIGNATURE PARENTS

SIGNATURE ADMINISTRATOR

1. -----

2. -----

DATE :-----

DATE :-----